

**PUBLIC NOTICE**  
**Sheffield 9.13.21 Min & Claims**

**COUNCIL PROCEEDINGS**  
**REGULAR SESSION MINUTES-UNAPPROVED**  
**MONDAY, SEPTEMBER 13TH; 7:00PM**

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor Scott Sanders, at 7:01PM on Monday, September 13th, 2021. Council Members in attendance were Dave Smit, Jill Peterson, Nick Wilson and James Robbins; Brad Mulford was absent. Also, in attendance was Pat Nuehring, Public Works Director, Police Chief Brad Gardner and Library Board President Nathan Pralle.

Mayor Sanders led the Pledge of Allegiance.

Smit made a motion to approve the agenda, with item number eight updated to discuss and approve PD position, and Peterson seconded the motion and it passed with ayes Smit and Peterson; nays – Wilson; Mulford and Robbins absent.

Mayor Sanders announced that it was the time and place for the public comment. The council heard from a concerned resident regarding an at large/vicious dog. The Police Chief has given a notice to the resident and a hearing will need to be held. There were three residents that came to show support to the library on the historical grant they are working on. The mayor also read three letters that were given that also were in support of the library and the historical grant.

Smit motioned to approve the consent agenda, Wilson seconded the motion and it was approved with Mulford absent. Those items approved in the consent agenda were: 7/20/21 Special Minutes, 8/9/21 Regular Minutes, September 2021 Bills and August 2021 Finance Report.

Mayor Sanders asked the department heads to give brief updates to the council. PW Director stated that fuel from Nuehring's will no longer be provided from K&H. They will start working on flushing hydrants Sept 20th-24th and tree cutting October 1st. The baby pool is winterized and they are working on completing the big pool. Police Chief Gardner talked of the dog at large on McKinley Street. He also congratulated Cody on taking his new position as the Police Chief for the City of Rockwell. The City Clerk stated that she will be in office on Thursday, Sept 16th until 5pm to collect election papers. The American Relief Act Funds will be arriving this month and it will need to be discussed on how to use these funds. She will also attend clerk school at the beginning of October. The Library Board President stated they had received funds from donations, e-rate and from selling shelving. They had added 75 new items with 74 items being removed. They mayor spoke about his time at the Rural Summit Meeting he attended. He also spoke about a meeting held with Metro Net that would like to bring fiber optic in.

**New Business**

- Progress is being made on 321 N 3rd St. Everything is being cleaned up and an investor will be purchasing the home.

- Robbins motioned to approve that the Library Budget will be a set contribution from the city. Wilson seconded it and it was approved unanimously with Mulford absent.

- Smit motioned to approve a library grant transfer of \$367.33 to the library savings account. Robbins seconded it and roll call was as follows, Ayes: Smit, Peterson, Wilson and Robbins. Absent: Mulford. Mayor Sanders declared the resolution approved, adopted, and numbered 22-4.

- The WF School district asked for additional expenses to the culvert on 255th St be split. The council asked Mayor Sanders to reach out to Mike Kruger and get additional bids to look at.

- Robbins motioned to approve and intent to proceed contract with Wireless Guardian. Wilson motioned seconded it and it was approved unanimously with Mulford absent.

- Robbins motioned to approve closing the park bathrooms for winterization on Monday Oct 18th, with the exception being if it too cold PW Director can close them sooner. Peterson seconded it and it was approved unanimously with Mulford absent.

- Robbins motioned to approve trick or treating for Saturday, October 30th from 5-7pm. Maple Street will be blocked off. Smit seconded it and it was approved unanimously with Mulford absent.

- Smit motioned to approve advertising for the filling of the open police officer position. The council will look at how many applications are received and decide if they move from two to one officer or fill the opening. Current officer, Cody Brunstein, will be resigning and taking the Police Chief position with the City of Rockwell. Peterson seconded it and it was approved unanimously with Mulford absent.

Council Comments – None.

Smit motioned to adjourn, Robbins seconded the motion and it passed unanimously with Mulford absent. Adjournment at 9:44pm.

Ashley L. Francis, City Clerk  
Scott Sanders, Mayor

**BILLS TO BE PAID FOR SEPTEMBER 2021**

Vendor .....	Description	
AgSource Laboratories .....	Water Testing .....	\$822.00
Amber Marzen 1/2 lifeguard cert reimbursement-Austin Altick .....		\$87.50
C5 Construction .....	City Hall Roof .....	\$25,110.42
Card Services .....	Supplies .....	\$530.52
Carrico Aquatic Resources .....	Pool Chemicals .....	\$2,554.00
Clavin Frein .....	Refund Rental Deposit .....	\$120.00
Cody Brunstein .....	Refund SafeT Home Rental Deposit .....	\$50.00
Consolidated.....	PW Diesel & Gasoline .....	\$1,012.90
Dan Fields .....	Reimbursement Kwik Star - Gas .....	\$15.00
Erin Suntken .. 1/2 lifeguard cert reimbursement-Erin Suntken .....		\$37.50
Erin Suntken 1/2 lifeguard cert reimbursement-Sage Suntken .....		\$87.50
Franklin Rural Electric Cooperative .....	Cemetery Electricity .....	\$75.07
Frontier .....	FD & PW Phones .....	\$333.72
Graham.....	Backhoe Tires .....	\$960.70
Great America .....	City Hall Copier .....	\$70.16
Hampton Hardware .....	Sewer supplies .....	\$62.06
Hawkins .....	Water & Pool Chemicals .....	\$1,916.68
Hewitt Wholesale .....	Pool Concessions .....	\$109.16
ICAP .....	Insurance .....	\$301.00
IMWCA .....	Workman's Comp, Installment 2 .....	\$1,036.00
Iowa Drainage, Inc.....	school culvert/concrete .....	\$4,274.00
Iowa One Call .....	One Calls .....	\$19.80
Jeana Arbegast1/2 lifeguard cert reimbursement-Rafe Arbegast .....		\$75.00
Jon's Auto & Truck Repair .....	PW Tires & PD Oil change .....	\$755.42
Katy Flint.....	1/2 lifeguard cert reimbursement-Maguire Flint .....	\$80.00
Martin Marietta.....	Rock .....	\$516.84
Mediacom .....	CH utilities .....	\$228.18
Menards.....	Supplies .....	\$739.08
Michele Mohring .....	Refund SafeT Home Rental Deposit .....	\$50.00
Mid American Publishing .....	Publications .....	\$264.86
MidAmerican Energy .....	Utilities .....	\$8,062.30
Modern Marketing.....	PD drug testing supplies .....	\$394.92
North Central Building Supply.....	Sewer supplies .....	\$115.73
North Central Iowa Narcotics Task Force .....	Annual Fee .....	\$441.20
NuWay-KH Cooperative .....	PD & PW Fuel .....	\$1,017.11
Office Elements .....	office supplies .....	\$199.11
Payroll.....	August Payroll Expenses .....	\$56,113.41
Payton Plagge .....	August 2021 Mowing .....	\$3,000.00
Scott Sanders .....	Hotel & Mileage Reimbursement .....	\$298.62
Simmering-Cory Iowa CodificationUpdate with new ordinances .....		\$235.00
T-Mobile.....	Burn Site Camera .....	\$15.00
T-Mobile.....	PD Phones .....	\$81.05
United Bank & Trust.....	Internet Banking Fees .....	\$20.00
US Cellular .....	PW Cellphone .....	\$124.78
Total .....		\$12,413.33
Revenues for August 2021		
General Fund.....		\$8,343.32
Road Use Tax Fund .....		\$10,888.45
Local Option Sales Tax Fund .....		\$8,656.72
TIF .....		\$57.97
Water .....		\$12,240.53
Sewer .....		\$21,800.13
Storm Sewer.....		\$1,029.59
Total .....		\$63,016.71
Expenditures for August 2021		
General.....		\$43,203.90
Road Use Tax .....		\$11,746.07
Employee Benefits.....		\$11,364.41
Water .....		\$15,860.29
Sewer .....		\$16,281.25
Storm Water.....		\$20.86
Total .....		\$98,476.78