

**COUNCIL PROCEEDINGS
REGULAR SESSION MINUTES-UNAPPROVED
THURSDAY, DECEMBER 16TH; 7:00PM**

The Sheffield City Council Regular Session was called to order at Sheffield City Hall by Mayor Scott Sanders, at 7:00PM on Thursday, December 16th, 2021. Council Members in attendance were Dave Smit, Becky Moellers, Brad Mulford and James Robbins, with Nick Wilson absent. Also, in attendance was Brad Gardner, Police Chief, and Nathan Pralle, Library Board. Mayor Sanders led the Pledge of Allegiance.

Smit made a motion to approve the agenda and Robbins seconded the motion and it was approved with Wilson absent.

Mayor Sanders announced that it was the time and place for the public comment. A concerned resident spoke about the tractors at the residence of 215 Thompson Street. The council asked the clerk to put this on the January agenda to be discussed further at that time. Another resident was in attendance in regards to agenda item number six.

Mulford motioned to approve the consent agenda, Smit seconded the motion and it was approved with Robbins abstaining and Wilson absent. Those items approved in the consent agenda were: 11/8/21 Regular Session Minutes, 11/16/21 Special Session Minutes, December 2021 Bills, November 2021 Finance Report, Forever Yours ABD License and Timeless Treasure ABD License.

Mayor Sanders asked the department heads to give brief updates to the council. The Police Chief stated that Brock is on his third week and doing field training. He received new bodycams as part of a testing program. The City Clerk stated that the pool received a \$20,000 grant from Barkema Charitable Trust Grant for new boilers at the pool. A Library Board member spoke on Lego League was going great and there are wrapped books under the tree. They spoke of the Farrier and Barkema Charitable Trust Grants they received. The mayor spoke about an interested buyer for 112 Gilman and they would be using the Catalyst grant. There is a Leadership Program that will be starting next year.

New Business

- Smit motioned to approve the additional FY22 expenses and revenues. Additional expense of \$4236.67 is being given for the Oral History Projects, no additional funds will be given and any unused funds will not be transferred at the end of the fiscal year. Robbins seconded it and it was approved with Wilson absent.

- Robbins motioned to approve the resolution hiring and setting the wage for the Public Works Assistant. Smit seconded it and roll call was as follows, Ayes: Smit, Moellers, Robbins and Mulford, Absent: Wilson. Mayor Sanders declared the resolution approved, adopted and numbered 22-6.

- Smit motioned to approve the resolution hiring and setting the wage for the Police Department. Robbins seconded it and roll call was as follows, Ayes: Smit, Moellers, Robbins and Mulford, Absent: Wilson. Mayor Sanders declared the resolution approved, adopted and numbered 22-7.

- Robbins motioned to approve the resolution transferring monies from the police seizure funds for new body cams. Mulford seconded it and roll call was as follows, Ayes: Smit, Moellers, Robbins and Mulford, Absent: Wilson. Mayor Sanders declared the resolution approved, adopted and numbered 22-8.

- Mulford motioned to approve Pat to make the decision to purchase the required drain covers and lane lines for the pool. Moellers seconded it and it was approved with Wilson absent.

- The Visu-Sewer Inspection proposal was tabled to the January meeting. The council would like to get more competitive bids or an hour estimate of current proposal.

- Robbins motioned to approve the FY21 Urban Renewal Report. Smit seconded it and it was approved with Wilson absent.

- Smit motioned to approve the FY21 Street Finance Report. Moellers seconded it and it was approved with Wilson absent.

- Mulford motioned to approve the FY21 Annual Financial Report. Smit seconded it and it was approved with Wilson absent.

- Robbins motioned to approve advertising to accept sealed bids on 112 Gilman. Mulford seconded it and it was approved with Wilson absent.

- The regular City Council meeting will stay scheduled for Jan 10, 2022.

- Ryan Kruger, Julia Showalter and Scott Sanders were sworn in for their new terms starting January 1, 2022.

Council Comments – None.

Robbins motioned to adjourn, Mulford seconded the motion and it passed with Wilson absent. Adjournment at 8:32pm.

Ashley L. Francis, City Clerk

Scott Sanders, Mayor

BILLS TO BE PAID FOR DECEMBER 2021

Vendor	Description	
aetna.....	EAP Benefits.....	\$21.90

AgSource Laboratories	Water Testing	\$907.00
Barco	Engine Brake Sign	\$109.48
BOK Financial.....	Lagoon Interest	\$4,787.50
Brown Supply	Water Supplies	\$120.58
Card Services	Supplies	\$1,483.63
Central Lock Security.....	Keys	\$66.61
City of Remsen	PD Equipment	\$1,115.00
Computer Guy, The	PD - Networking	\$60.00
Consolidated.....	PW Fuel	\$2,028.19
Consolidated.....	PW Fuel Tanks	\$9,284.00
D & L Sanitation	Oct & Nov Garbage Service	\$215.38
Dorsey & Whitney LLP.....	Bonding Services	\$4,250.00
Eric Meyer	Clothing Reimbursement	\$119.82
E&E Repair	PD Towing	\$280.00
Federal Fire	Fire Extinguisher	\$286.00
Franklin Co Auditor's Office	City - School Election	\$1,458.85
Franklin REC	Cemetery Utilities November	\$130.74
Franklin REC	Cemetery Utilities December	\$187.48
Frontier	PW & FD Utilities	\$330.92
Great America.....	City Hall Copier	\$126.98
Hach	PW Supplies	\$33.18
Hampton Hardware	Sewer supplies	\$14.27
Hart Bros	PD Ammo	\$74.99
Hawkins	Water Chemicals	\$1,043.57
IMWCA	Workman's Comp, Installment 4	\$1,036.00
IA Finance Authority.....	Water Main Interest	\$7,583.55
Iowa Rural Water Association	Membership Dues 2022	\$275.00
Jamie Robbins	CH Cleaning (July-Dec)	\$300.00
Jed's Jalopy Joint	PW & FD Repairs	\$623.81
Jon's Auto & Truck Repair.....	PD Repairs	\$157.50
Martin Marietta.....	Rock	\$380.12
Mediacom	CH utilities	\$227.47
Menards.....	Supplies	\$145.43
Mid American Publishing	Publications	\$602.91
MidAmerican Energy	Utilities	\$6,049.29
Midwest Pipe Supply	Sewer supplies	\$511.00
Murphy's Heating & Plumbing, Inc.	CH Furnace cleaning	\$156.00
Office Elements	office supplies	\$1,041.47
Overhead Door	PW Remote	\$37.10
Payroll	November Payroll Expenses	\$25,062.87
RangeMasters	PD Equipment	\$1,326.28
State Center Police Department	Body Camera	\$300.00
T-Mobile.....	Nov & Dec Burn Site Camera	\$30.00
T-Mobile.....	PD Phones	\$162.10
Tyler Flint	Fall Weed spraying	\$1,400.00
United Bank & Trust	Internet Banking Fees	\$20.00
United Bank & TrustPD Car, PW Truck, Plow Truck, Bridge/Culvert - Loan Interest Payments.....		\$768.25
US Cellular	PW Cellphone	\$124.67
Xstream Pressure Equipment.....	Hotsy repairs	\$437.45
Total		\$77,294.34
Revenues for November 2021		
General Fund.....		\$37,772.00
Main Street Flag Program.....		\$600.00
Road Use Tax Fund		\$9,932.11
Employee Benefits Fund		\$5,369.34
Emergency Fund		\$92.93
Local Option Sales Tax Fund		\$15,744.11
TIF		\$5,697.93
American Rescue Plan		\$276.10
Capital Improvement Funds		\$1.51
Debit Service Fund		\$1,204.18
Perpetual Care Fund		\$114.50
Water		\$11,432.06
Sewer		\$20,614.29
Storm Sewer.....		\$1,023.24
Total		\$109,874.30
Expenditures for November 2021		
General.....		\$15,467.11
Road Use Tax		\$5,964.43
Employee Benefits.....		\$6,380.75
Water		\$7,939.69
Sewer		\$6,514.83
Total		\$42,266.81